



Repeat Course Form Policy

Repeating Biology Courses

In all Biology courses with labs, students must pass both the lecture and the laboratory components of the course in order to achieve a passing grade. Students who fail one component of the course will receive a final grade of 49%.

The following text must appear in the course syllabus:

Students who have successfully completed a course with a lab who wish to repeat the course for a more favorable grade, or a student who wishes to repeat the failed portion of the course may do so, if, and only if, the following requirements are met:

- If the student failed the laboratory portion of the course, but achieved a grade of at least C (60%) in the lecture portion of the course, the student may opt to repeat only the laboratory portion.
- If the student failed the lecture portion of the course, but achieved a grade of at least C (60%) in the laboratory portion of the course, the student may opt to repeat only the lecture portion.
- The course must be taken again **within two years** of the term in which the student was originally enrolled in the course (e.g. if the course was originally taken in the Fall term of 2014, the last possible term in which the student can repeat the course is Fall of 2016).
- In situations where the weighting of the lab/lecture component changes from year to year (e.g. 30% lab, 70% lecture in one year; 40% lab, 60% lecture in another year), it will be at the discretion of the instructor teaching the course the second time to decide the weighting in the calculation of the new grade.
- The student must complete the “Repeat course” form found on the Biology web page (<http://biol.ok.ubc.ca/forms.html>) and submit it by email to biology.okanagan@ubc.ca or to the Unit Administrative Assistant (Ms. Jennifer Janok, SCI 161) by the last day of the late registration period.

Please note that the university policy is that the student must register and pay for the complete course, and not just a portion of the course.